Janice E. Passacantando
9 South Stonybrook Dr.
Marlborough CT 06447

September 13, 2022

Dr. Thomas Y. McDowell
Interim Superintendent of Schools
Colchester Public Schools
127 Norwich Avenue, Suite 202
Colchester CT 06415

Dear Dr. McDowell,

I would like to notify you of my intention to retire at the end of this 2022-2023 school year.

It has been my professional and personal privilege to have worked with the exemplary administration, regular education staff, support staff, parents and students across three of the District's schools since accepting the position of Speech and Language Pathologist in January of 2006.

The consistent, supportive, professional collaboration with colleagues and administrators within Colchester Public School District has enabled me to pursue professional opportunities at both the state and national level during my tenure. I believe that all of these experiences have enriched my professional practice and have led to positive outcomes for our students. My appreciation extends to all who have directly and indirectly enabled me to create such a rewarding career.

I request that I be provided any necessary forms or protocols which are required to formalize my retirement decision.

Sincerely,

Janice E. Passacantando

Janice E. Passacantando, M.A. CCC-SLP
Speech-Language Pathologist

Please prepare a letter